

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

December 12, 2019

**5:30 P.M.**

**AGENDA**

**Pledge of Allegiance**

(RC)

**Present:** Mayor Colin Read, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Elizabeth Gibbs (W3), Peter Ensel (W4), Patrick McFarlin (W5), Jeff Moore (W6)

**Absent:**

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**MAYOR'S COMMENTS:**

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the Regular Meeting of the Common Council held on December 5, 2019 and Special Meeting of the Common Council held on December 9, 2019 are approved and placed on file among the public records of the City Clerk's Office

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending December 11, 2019 in the amount of \$ 64,122.85 are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the week of December 3 - 9, 2019
- Report from the Building Inspector's office for the week of December 4 - 10, 2019
- Reports from the Police Department dated December 9, 2019
- Minutes from the Governance, Strategy & City Operations Committee meeting held on December 5, 2019
- Report from the Parking Violations Bureau for November 2019

● **COUNCILOR/DEPARTMENT CHAIR COMMITTEE REPORTS:**

**Governance, Strategy, and City Operations-** Chair Councilor Armstrong

**City Infrastructure** – Chair Councilor Moore

**Finance and Budget** – Chair Councilor Kelly

**Public Safety** – Chair Councilor Gibbs

**Plattsburgh Public Library** – Chair Councilor Ensel

**MLD - MLD Board President** Councilor McFarlin

**RESOLVED:** That the reports as listed are hereby ordered received and any written reports are placed on file among the public records of the City Clerk’s Office.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

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**4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council for the week ending December 13, 2019 in the amount of **\$3,708,731.44** are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

(All in Favor/opposed)

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

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**6. PERSONS ADDRESSING COUNCIL ON AGENDA ITEMS ONLY:**

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**7. OTHER ITEMS:**

**A. WHEREAS,** Upon Review of the Short Environmental Assessment Form dated December 12, 2019 regarding Local Law P-6 of 2019, the Common Council determines this to be an unlisted action, and per Part 2 and 3 of the Short EAF finds there will be no or small impacts to occur and hereby adopts a negative declaration.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**B. WHEREAS,** the Common Council, determined this to be an unlisted action under the NYS Environmental Quality Review Act and adopted a SEQR Negative Declaration.

**ADOPTION OF LOCAL LAW P-6 OF 2019:** A local law adding Section 144-18 “Rental Permits” to Chapter 144 “Building Code Administration and Enforcement” to the City Code of the City of Plattsburgh.

This Local Law shall take effect immediately upon approval by the Mayor and filing with the New York Secretary of State. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said local law is made part of the minutes of this meeting.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**C. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF JAMES ABDALLAH AS PLANNING BOARD CHAIRMAN TO THE CITY PLANNING BOARD FOR A FIVE YEAR TERM TO BEGIN ON JANUARY 1, 2020 AND EXPIRING DECEMBER 31, 2024.**

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**D. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign an agreement with MLFLW, LLC and Adirondack Coast Visitors Bureau to host FLW “FLW Bass Fishing League event” on June 20, 2020.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**E. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign an agreement with MLFLW, LLC and Adirondack Coast Visitors Bureau to host FLW “FLW Series qualifying event” on July 9 -11, 2020.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**F. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to increase capital project H5110.65, 2018 Arnie Pavone Memorial Parking Plaza, by \$384,650 for the management and cost of the demolition of the building and for further development of the property into a parking plaza during 2020.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**G. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2019 General Fund Budget by \$14,500 equally in estimated revenues and appropriations for Insurance Proceeds and Police Motor Vehicles, respectively, for the reimbursement of the total loss of vehicle #302 by the City's insurance carrier and the purchase of a similar used vehicle to replace it.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**H. RESOLVED:** In accordance with the request therefore the Common Council approves that the Mayor is authorized to sign a Medical Director Services Agreement between Champlain Valley Physicians Hospital Medical Center (CVPH) and the City of Plattsburgh to obtain the services of a Medical Director for the City of Plattsburgh's Emergency Medical Service.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**I. RESOLVED:** In accordance with the request therefore the Common Council approves the following rate structure be implemented as of January 1, 2020 for all City Recreation Center fees (see next page):

## **PROPOSED 2020 CITY GYM RATES**

DESCRIPTION	CURRENT RATE	PROPOSED RATE
<b>Monthly Membership* - Running Track Only</b>		
Non-City Resident	\$ 5.00	\$ 21.00
City Resident	\$ 3.75	\$ 12.00
Non-City Resident (55 Years and Older)	\$ 3.75	\$ 15.00
City Resident (55 Years and Older)	\$ -	\$ 10.00
<b>Monthly Membership* - Courts and Running Track</b>		
Non-City Resident	\$ 20.00	\$ 30.00
City Resident	\$ 15.00	\$ 25.00
Non-City Resident (55 Years and Older)	\$ 12.00	\$ 25.00
City Resident (55 Years and Older)	\$ 10.00	\$ 20.00
<b>Monthly Membership* - Full Access</b>		
Non-City Resident	\$ 35.00	\$ 49.00
City Resident	\$ 29.00	\$ 39.00
Add-on	\$ 10.00	\$ 25.00
City Employee	\$ -	\$ 10.00
U.S. Military Veterans	\$ -	\$ -
<b>Day Passes</b>		
Day Pass	\$ 5.00	\$ 10.00
Day Pass (55 Years and Older: Pickelball)	\$ 2.00	\$ 5.00
<b>Room Rentals (all rental rates are per hour)</b>		
Rental - 1/2 Court	\$ 25.00	\$ 45.00
Rental - Full Court	\$ 45.00	\$ 85.00
Rental - Community Room	\$ 25.00	\$ 45.00
Rental - Group Ex Room	\$ 25.00	\$ 35.00
<b>Miscellaneous</b>		
Monthly Locker Rental	\$ 4.00	\$ 10.00
Birthday Parties	\$ 90.00	\$ 100.00
<p>*A 5% discount to the cost of 12 monthly memberships will be offered to members who purchase a full year of membership up front.</p>		

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**J. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to adopt a budget resolution establishing the 2020 Capital Expenditure Plan for spending for the years 2020 through 2024 per the attached budget resolution and the 2020 through 2024 capital expenditure plan detail.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**K. RESOLVED:** In accordance with the request therefore the Common Council approves Environmental Manager Jon Ruff to solicit bids for “WRRF Dewatering and Primary Clarifier Upgrades Project.” Funding is anticipated to be from WIIA and DOS grants, WIIA loans and the Sewer Reserve as necessary.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**L. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to transfer \$35,000.00 of appropriations from Fire Separation Pay to Fire Capital Outlay for the purchase of a new defibrillator. The transfer will not increase the 2019 General Fund Budget.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**M. RESOLVED:** In accordance with the request therefore the Common Council agrees to and authorizes executing the December 4, 2019 CDM Smith Amendment 1 – Final Design Engineering Service Proposal.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**N. WHEREAS,** the City of Plattsburgh is committed to securing funding to explore a regional recreation center based in the City; and

WHEREAS, the YMCA has approached the City seeking a \$5,000 contribution to fund an approximately \$30,000 study to explore a regional recreation center; and

WHEREAS, a viable public recreation center has a legitimate public purpose, which benefits the City residents and taxpayers;

NOW THEREFORE IT IS HEREBY RESOLVED, the City commits to making a \$5,000 contribution in support of this requested study, subject to a contribution agreement approved by the Corporation Counsel and signed by the Mayor, which agreement shall include terms that the City's contribution is only payable upon confirmation that the study is otherwise fully funded and further that the study shall include properties located within the City. The City's prospective contribution shall be paid from the Recreation fund.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Discussion:

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_

Follow up Action:

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**8. TRAVEL REQUEST:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves one Police Department employee to attend "FBI Hostage Negotiation School" from December 16-20, 2019 in Oriskany, NY. The total cost will not exceed \$346.25, as training and hotel expenses will be paid for by Homeland Security and Emergency Services, and will be expensed out of the Asset Forfeiture Fund.

By Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**ACTION TAKEN:** Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Withdrawn \_\_\_\_\_ Tabled \_\_\_\_\_



Follow up Action:

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**9. RESOLUTIONS FOR INITIAL CONSIDERATION:**

- 1. Request from the City Chamberlain to authorize an additional \$4,551,000 for the City to borrow through issuing long-term debt in order to provide funding for capital spending for various projects adding to or upgrading the City’s infrastructure and equipment assets. The five bond resolutions are included as supporting documentation for authorizing this request.

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**10. NEW BUSINESS AND COUNCILOR REPORTS:**

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**11. CLOSING PUBLIC COMMENTS ON ANY TOPIC:**

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Motion to Adjourn by Councilor \_\_\_\_\_; Seconded by Councilor \_\_\_\_\_

Roll call: Councilors Armstrong, Kelly, Gibbs, Ensel, McFarlin, Moore

**MEETING ADJOURNED:** \_\_\_\_\_